**OLD MILL DAYS**

**Vendor Application**

2024 Old Mill Days Celebration in Oakesdale, Washington

7/13/2024 10am-2pm

You may email this form to reserve your spot to: [oldmilldays@gmail.com](mailto:oldmilldays@gmail.com)

To guarantee your booth spot, your registration form should be returned to the Historical Society no later than July 5, 2024, however late registrations will be allowed if space allows.

Please print your information below:

Vendor/Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name (if applicable)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address (this is the primary form of communication)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Can I text this number? Yes or No

Briefly describe what you will be selling:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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By signing below you agree that you have read the information on page 2, agree to the terms and that the provided information is accurate.

Signature of Vendor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Mail payment to***

***The Oakesdale Historical Society***

***PO Box 112***

***Oakesdale, WA  99158***

*(please write OMD Vendor in Memo Section)*

Here are FAQ’s and other information

* Who can set up a booth/tent? Any craftsman, author, artist or sales associate who wants to show and sell their merchandise. **No food vendors unless, jams, dry mixes etc.**
* What does the vendor need to provide?
* Everything they need to display their wares including any tables, stands, chairs and tents or tarps including their own P.O.S. system.
* Is there a charge to set up a booth/tent at Old Mill Days?
* **Yes, $10 charge payable to the Oakesdale Historical Society** (see page 1)**…**

**Fee waived if you donate an item to the Silent Auction of same value\***

* What size of each space for the vendors?
* Each space is at least 10’ by 10’.  Vendors can request more than one space; if requested those spaces will be located next to each other**, additional fee maybe charged.**
* During what hours does the booth/tent need to be open?
  + The booth/tent must be open from 10am – 2pm; you can open early and stay later is you wish.
* Vendors may not park at their site;
  + Vendor cars must be removed from the vendor site by 10am
  + Vendors cannot begin clean up until 2pm; at that time your cars may be brought to your area.
* There is no storage provided.
* There will be no electricity provided.
* Old Mill Days does not guarantee sales and is not responsible for any loss or damage to anything within vendor’s area.
* Vendors will be responsible for keeping the area surrounding their booth/tent clean and are responsible for removing their own trash at the end of the event.
* Vendors will be on the sidewalk on Steptoe St between 1st St (aka SR 27) and 2nd Street on the North side of the street or on the South side from mid sidewalk to the corner of Steptoe and 2nd.
* Your name or business name will be posted in your area please contact us at the following email if you would like a certain spot or have any other questions: [**oldmilldays@gmail.com**](mailto:oldmilldays@gmail.com)
* **New 2024 Vendor dry camping at the School’s gravel parking lot South of Steptoe St on 2nd ST. Arrive on Friday, depart by Sunday.** Email for questions.

The only food vendor (The Museum) will be serving food. You may want to bring food if you have dietary restrictions or you can purchase items at our local grocery store.