**OLD MILL DAYS**

**Vendor Application**

2025 Old Mill Days Celebration in Oakesdale, Washington

7/12/2025 10am-2pm

You may email this form to reserve your spot to: [letapalmer@hotmail.com](mailto:letapalmer@hotmail.com)

To guarantee your booth spot, send your registration form to the Historical Society, no later than

July 1, 2025, however late registrations will be available outside.

Please print your information below:

Vendor/Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address (the primary form of communication) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Landline Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly describe products: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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By signing below, you agree that you have read the information on page 2 and agree to the terms and the provided information is accurate.

Signature of Vendor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Mail payment of $10.00 or bring an item for the silent auction.***

***The Oakesdale Historical Society***

***Attn: Leta Palmer, Vendor Coordinator***

***PO Box 112***

***Oakesdale, WA  99158***

*Vendor Coordinator: Leta K. Palmer*

[*letapalmer@hotmail.com*](mailto:letapalmer@hotmail.com)

*Landline: 509-285-5404*

*Cell/Text: 509-434-9903*

Here are FAQ’s and additional information.

* Who can set up a booth/tent? Any craftsman, author, artist, company information, or sales associate who wants to show and sell their merchandise. **No food vendors except jams, dry mixes…**
* What does the vendor need to provide?

Everything they need to display their wares including tables, stands, chairs and tents or tarps including their own P.O.S. system.

* Is there a charge to set up a booth/tent at Old Mill Days?

**Yes, $10 charge payable to the Oakesdale Historical Society** (see page 1)

**Fee waived if you donate an item to the Silent Auction of equal value.**

* What size of each space for the vendors?

Each space is at least ten feet by ten feet. Vendors can request more than one space; if requested those spaces will be located next to each other **and a possible additional.**

* During what hours does the booth/tent need to be open?

The booth/tent must be open from 10am – 2pm. Time to set up will be from 8:00AM to 9:45AM. You may open early and stay later if you wish. The bus garage will lock down at 5:00PM.

* Vendors may not park at their site:

By 10:00AM, vehicles must be removed from the vendors’ area. Vendors cannot begin cleaning up until 2pm, when your cars may be brought to the bus garage area.

* There is no storage provided. Electricity may or may not be available.
* Old Mill Days does not guarantee sales and is not responsible for any loss or damage to anything within each vendor’s area.
* Vendors will be responsible for keeping the area surrounding their booth/tent clean and are responsible for removing their own trash at the end of the event.
* Vendors will be in the bus garage, out of the heat. Overflow will be on the sidewalk on Steptoe St between 1st St (aka SR 27) and 2nd Street on the North side of the street or on the South side from mid sidewalk to the corner of Steptoe and 2nd Street.
* Your name or business name will be posted in your area please contact us at the following email if you would like a certain spot or have any other questions: [**letapalmer@hotmail.com**](mailto:letapalmer@hotmail.com)
* **New 2025 Vendor dry camping at the school’s gravel parking lot South of Steptoe St on 2nd ST, arrival on Friday and depart by Sunday.** Please, email with questions.

The only food vendor will be Oakesdale Historical Society serving food. You may want to bring food, if you have dietary restrictions or you can purchase items at our local grocery store.